

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2015-2016

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Donshekie Barrett	Maintenance Engineer E00025 (Range 18/Step 3)	03/01/16
Sandy Lamba	Dean, Social and Behavioral Sciences M00063 (Range 49/Step 3)	02/22/16
Glenda Santos	Payroll Analyst (Lead) (Range 20/Step 1)	03/01/16

Change in Assignment

J. Maureen Mason- Muyco	Financial Aid Lead Specialist (Range 15/Step 7) to Interim Director, Financial Aid (Range 46/Step 1)	02/10/16
Nedra Park	Administrative Assistant I (FTE 1.0) (50% TRIO / 50% Academic Senate)	02/01/16

Wade Larson, D.M.
Associate Vice President, Human Resources

February 5, 2016
Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016
Date Approved

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Ralphine Andrus	Executive Coordinator-Student Services	General Fund	02/08/16 – 04/01/16	\$24.31 hr.
Yvonne Dillard	Substitute Early Learning Center Specialist	California State Preschool Program	02/18/16 – 06/30/16	\$17.33 hr.
Sissi Do Amor	Assistant Coach Women's Soccer	Soccer Trust	02/18/16 – 05/31/16	\$16.66 hr.
Renee Hamlin	Instruction Assistant	General Fund	02/17/16 – 05/18/16	\$15.88 hr.
Jon Harris	Athletic Academic Instructional Lab Assistant	Equity	01/04/16 – 05/20/16	\$15.21 hr.
Justin Lomas	Assistant Coach Men/Women's Swimming	General Fund	02/18/16 – 05/31/16	\$16.66 hr.
Jhanaly Bonifacio Ortega	Office Assistance	General Fund	02/18/16 – 06/30/16	\$11.60 hr.
Stephanie Parrish	Contract Education ESL Instructor	General Fund	01/25/16 – 02/19/16	\$58.59 hr.
Sarah Ramsey	Substitute Early Learning Center Assistant	California State Preschool Program	02/18/16 – 06/30/16	17.33 hr.
Stephanie Rice	Substitute Early Learning Center Specialist	California State Preschool Program	02/18/16 – 06/30/16	\$17.33 hr.
Carolina Rodriguez	Office Assistant	EOPS Program	01/11/16 – 06/30/16	\$11.60 hr.
Kathryn Clark Silveira	Substitute Early Learning Center Specialist	California State Preschool Program	02/18/16 – 06/30/16	\$17.33 hr.
Dyan Smith	Children's Program Assistant	California State Preschool Program	02/18/16 – 06/30/16	\$16.56 hr.
Ryan Tipton	Theatre Event Technician	General Fund	02/18/16 – 06/30/16	\$14.00 hr.
Brenda Valenzuela	Student Services Generalist	SSSP	02/08/16 – 06/30/16	\$18.10 hr.
Angela Ware	Office Assistance	General Fund	02/18/16 – 06/30/16	\$11.60 hr.

Released Time

<u>Name</u>	<u>Assignment</u>	<u>% Released Time</u>	<u>Dates</u>
James DeKloe	Designer-Baccalaureate Degree in Biomanufacturing	30%	01/22/16
Edward Re	Designer-Baccalaureate Degree in Biomanufacturing	30%	01/22/16

RENEWAL OF FACULTY CONTRACTS

The following faculty have completed the first contract year and are recommended for a second contract pursuant to Education Code Section 87608.

Dawn Carpenter	School of Applied Technology and Business	(hire date 08/13/2015)
Jose Luis Cortes	School of Liberal Arts	(hire date 08/13/2015)
Myra Kargbo	School of Health Sciences	(hire date 10/01/2014)
Marivic Macalino	School of Health Sciences	(hire date 02/19/2015)
Ricky Marshall	School of Applied Technology and Business	(hire date 08/13/2015)

The following faculty have completed their second year, of their second contract, and are recommended for a third contract pursuant to Education Code Section 87609.

Anthony Ayala	School of Social & Behavioral Sciences	(hire date 08/08/2014)
Kathleen Conrad	School of Mathematics and Science	(hire date 08/08/2014)
Sandra Diehl	School of Mathematics and Science	(hire date 08/08/2014)
Vitalis Enummuo	School of Health Sciences	(hire date 08/08/2014)
Rebecca LaCount	Counseling and DSP	(hire date 08/05/2014)
Brooks Mayes	School of Applied Technology and Business	(hire date 08/08/2014)
Sarah McKinnon	School of Liberal Arts	(hire date 08/08/2014)
Lindsay Padilla	School of Social & Behavioral Sciences	(hire date 08/08/2014)
Lavonne Slaton	School of Applied Technology and Business	(hire date 08/08/2014)
Kenneth W. Williams	School of Mathematics and Science	(hire date 08/08/2014)
James Word	School of Mathematics and Science	(hire date 01/09/2014)

The following faculty have completed their third year of their 3rd contract and no recommendation is necessary per Education Code Section 87609

Erin Craig	School of Health Sciences	(hire date 08/09/2013)
Paul Hidy	School of Applied Technology and Business	(hire date 08/09/2013)
Darsen Long	School of Liberal Arts	(hire date 08/09/2013)
Joel Powell	School of Social & Behavioral Sciences	(hire date 08/09/2013)
Michelle Smith	School of Mathematics and Science	(hire date 08/09/2013)

Renewal of Faculty Contracts - continued

Rachel Smith	School of Liberal Arts	(hire date 08/09/2013)
Kamber St. Maria	Counseling and DSP	(hire date 08/02/2013)
Lauren Taylor-Hill	School of Social & Behavioral Sciences	(hire date 08/09/2013)
Barbara Villatoro	School of Mathematics and Science	(hire date 08/09/2013)
Cristina Young	School of Mathematics and Science	(hire date 08/09/2013)

The following faculty have completed their fourth year of their 3rd contract and are recommended for tenure.

Isabel Anderson	School of Liberal Arts	(hire date 08/10/2012)
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GRATUITOUS SERVICE

<u>Name</u>	<u>School/Department</u>	<u>Assignment</u>
James Mochizuki	Career Technical Education	Assist with Welding Shop Day Class
Monique Rutherford	Liberal Arts	Assist Art Lab Technician
Tri Tran	Liberal Arts	Assist with Wheel Throwing

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **WARRANTS**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

01/08/2016	Vendor Payments	2511067094-2511067325	\$63,553.99
01/11/2016	Vendor Payments	2511067326-2511067375	\$95,320.69
01/12/2016	Vendor Payments	2511067376-2511067379	\$37,186.00
01/12/2016	Vendor Payments	2511067380-2511067388	\$183,650.53
01/19/2016	Vendor Payments	2511067389	\$1,325,579.70
01/19/2016	Vendor Payments	2511067390-2511067402	\$482,378.92
01/19/2016	Vendor Payments	2511067403-2511067472	\$157,845.20

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code: 70902 & 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$3,701,003.30</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Yulian Ligioso
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Yulian Ligioso

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

01/25/2016	Vendor Payments	2511067473-2511067474	\$4,248.45
01/25/2016	Vendor Payments	2511067475-2511067480	\$50,562.62
01/25/2016	Vendor Payments	2511067481	\$562.05
01/25/2016	Vendor Payments	2511067482-2511067547	\$638,890.87
01/25/2016	Vendor Payments	2511067548-2511067611	\$306,991.01
01/27/2016	Vendor Payments	2511067612-2511068026	\$88,646.42
02/01/2016	Vendor Payments	2511068027	\$1,890.00
02/01/2016	Vendor Payments	2511068038-2511068135	<u>\$263,696.85</u>
TOTAL:			\$3,701,003.30

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Superintendent-President’s Office
Celia Esposito-Noy, Superintendent-President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Virginia McReynolds	Editorial services for the Superintendent-President’s Office	February 3, 2016 – June 30, 2016	Not to exceed \$3,000.00

Academic Affairs
Leslie Minor, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Staci Arriaga	Choreographer for Spring Awakening play.	February 18, 2016 – March 18, 2016	Not to exceed \$500.00
Deborah Barlow	Piano accompaniment for Solano Choral Society rehearsals and performance.	January 12, 2016 – May 5, 2016	Not to exceed \$1,862.50
Floyd Hicks	Provide business counseling and workshop training services to the Small Business Development Center.	February 18, 2016 – June 30, 2016	Not to exceed \$5,000.00
Roberta Kunkel	Research and writing assistance for the California Pre-Apprenticeship Grant in cooperation with Workforce Development.	February 18, 2016 – June 30, 2016	Not to exceed \$1,500.00

Yulian I. Ligioso

Vice President, Finance & Administration

February 5, 2016

Date Submitted

Celia Esposito-Noy, Ed.D.
 Superintendent-President

February 5, 2016

Date Approved

Academic Affairs (Cont.'d)
Leslie Minor, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Roderick Leak, Jr.	Act as host and master of ceremonies for the Small Business Educators Symposium.	February 18, 2016	Not to exceed \$500.00
Aleci Martinez	Stage manager for Spring Awakening play.	February 18, 2016 – March 25, 2016	Not to exceed \$500.00
Mark Middleton	Musical director for Spring Awakening play.	January 20, 2016 – March 25, 2016	Not to exceed \$2,500.00
Steven Smith	Provide business counseling and workshop training services to the SBDC.	January 21, 2016 – June 30, 2016	Not to exceed \$2,500.00
Darcia Tipton	Set designer for Spring Awakening play.	February 18, 2016 – March 25, 2016	Not to exceed \$1,250.00
Rebecca Valentino	Costume design for Spring Awakening play.	February 18, 2016 – March 25, 2016	Not to exceed \$1,250.00
Stephen Wright	Guest lecturer showcasing new techniques in illustration.	February 8, 2016	Not to exceed \$150.00

Student Services
Gregory Brown, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Sherry Currie-Proctor	Co-presenter for Foster Kinship Care Education training. Four January workshops.	January 21, 2016 – January 28, 2016	Not to exceed \$960.00
Kerry Pilley-Purcell	Co-presenter for Foster Kinship Care Education training. Two January workshops.	January 26, 2016 – January 27, 2016	Not to exceed \$480.00
Noel Vargas	Co-presenter for Foster Kinship Care Education training. Two January workshops.	January 27, 2016 – January 28, 2016	Not to exceed \$480.00
Tiffany Wanberg	Co-presenter for Foster Kinship Care Education training. Five January workshops.	January 21, 2016 – January 28, 2016	Not to exceed \$1,200.00
Sherry Currie-Proctor	Co-presenter for Foster Kinship Care Education training. Ten February workshops.	February 1, 2016 – February 29, 2016	Not to exceed \$2,400.00
Kerry Pilley-Purcell	Co-presenter for Foster Kinship Care Education training. Three February workshops.	February 2, 2016 – February 23, 2016	Not to exceed \$720.00

Student Services (Cont.'d)
Gregory Brown, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Noel Vargas	Co-presenter for Foster Kinship Care Education training. Eight February workshops.	February 1, 2016 – February 29, 2016	Not to exceed \$1,920.00
Tiffany Wanberg	Co-presenter for Foster Kinship Care Education training. 13 February workshops.	February 1, 2016 – February 29, 2016	Not to exceed \$3,120.00
Trisha Gutierrez-Magwood	Co-presenter for Foster Kinship Care Education training.	February 24, 2016	Not to exceed \$240.00
ABC Health & Safety Training	Presenter for Foster Kinship Care Education Annual Conference. CPR Certification and First Aid training.	March 3, 2016 – March 6, 2016	Not to exceed \$2,520.00
Greg Begin	Presenter for Foster Kinship Care Education Annual Conference.	March 3, 2016 – March 5, 2016	Not to exceed \$1,020.00
Sherry Currie-Proctor	Co-presenter for Foster Kinship Care Education training. March Workshops.	March 3, 2016 – March 31, 2016	Not to exceed \$1,860.00
Trisha Gutierrez-Magwood	Presenter for Foster Kinship Care Education at Solano Training Conference.	March 3, 2016 – March 5, 2016	Not to exceed \$480.00
Jacqueline Jones	Presenter for Foster Kinship Care Education Annual Conference.	March 3, 2016 – March 6, 2016	Not to exceed \$930.00
Rose Laugtug	Presenter for Foster Kinship Care Education Annual Conference.	March 3, 2016 – March 6, 2016	Not to exceed \$1,080.00
Danette Lebaron	Presenter for Foster Kinship Care Education Annual Conference.	March 5, 2016	Not to exceed \$360.00
Kerry Pilley-Purcell	Co-presenter for Foster Kinship Care Education training. March workshops.	March 3, 2016 – March 22, 2016	Not to exceed \$1,200.00
Nancy Rose	Presenter for Foster Kinship Care Education Annual Conference.	March 3, 2016 – March 5, 2016	Not to exceed \$780.00
Michael Sanders Enterprises, Inc.	Presenter for Foster Kinship Care Education Annual Conference.	March 4, 2016 – March 5, 2016	Not to exceed \$2000.00
Joseph L. Thomas	Presenter for Foster Kinship Care Education Annual Conference.	March 4, 2016 – March 6, 2016	Not to exceed \$990.00
Noel Vargas	Co-presenter for Foster Kinship Care Education training. March Workshops.	March 7, 2016 – March 28, 2016	Not to exceed \$1,680.00
Tiffany Wanberg	Co-presenter for Foster Kinship Care Education training. March Workshops.	March 3, 2016 – March 30, 2016	Not to exceed \$2,180.00

Student Services (Cont.'d)
Gregory Brown, Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Tony Yadon	Presenter for Foster Kinship Care Education Annual Conference.	March 3, 2016	Not to exceed \$420.00
Kevin Chester	Operate the Colorado Timing System during swim meets held at BVC season swim meets at Solano Community College	March 26, 2016 – April 16, 2016	Not to exceed \$400.00
Charlie Applestein	Presenter for Foster Kinship Care Education training. April workshop.	April 26, 2016	Not to exceed \$2,100.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - DONATIONS

REQUESTED ACTION: APPROVAL

SUMMARY:

<u>NAME AND ADDRESS</u>	<u>ITEM AND ESTIMATED VALUE</u>	<u>RECEIVING DEPARTMENT</u>
Reach Air Medical 451 Aviation Boulevard Santa Rosa, CA 95403	Agusta A109 Helicopter with various parts. \$275,000.00	Aeronautics

Acceptance of this donation is recommended at this time.

<i>Government Code:</i>	<i>Board Policy: 3350</i>	<i>Estimated Fiscal Impact: \$ In Kind Gifts</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Yulian Ligioso
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Administration

ORGANIZATION

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION
SERVICES FOR CHILD DEVELOPMENT FAMILY
STUDIES WINDOW SHADES PROJECT

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for the Child Development Family Studies (CDFS) Window Shades Project Notice of Completion. On October 21, 2015 Decorator Draperies Inc. was selected to provide and install draperies and sashes for windows in the CDFS Building. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations.

Ed. Code: Board Policy: Estimated Fiscal Impact: \$0

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES FOR HORTICULTURE TREE REMOVAL PROJECT

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for the Horticulture Tree Removal Project Notice of Completion. On November 19, 2015 All Clear Inc. was selected to remove selected trees and vegetation. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	\$0
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **NOTICE OF COMPLETION FOR CONSTRUCTION
SERVICES FOR MIDDLE COLLEGE HIGH SCHOOL**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for the Middle College High School Project Notice of Completion. On July 15, 2015 Sac Valley Electric was selected to provide construction services for the Middle College High School Project. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	<i>\$0</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: NOTICE OF COMPLETION FOR CONSTRUCTION
SERVICES FOR PERFORMING ARTS SWING SPACE
WINDOW SHADES PROJECT

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for the Performing Arts Swing Space Window Shades Project Notice of Completion. On November 19, 2015 Decorator Draperies Inc. was selected to provide and install draperies and sashes for windows in the Teacher's Lounge in the 1400 Building. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction and renovations.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	\$0
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **NOTICE OF COMPLETION FOR CONSTRUCTION
SERVICES FOR PERFORMING ARTS SWING SPACE
WRAP-UP PROJECT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for the Performing Arts Swing Space Wrap-Up Project Notice of Completion. On December 16, 2015 TPA Construction, Inc. was selected to provide construction services for the completion of the Performing Arts Swing Space. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Necessary documentation for completed construction and renovations.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> \$0
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SUPERINTENDENT’S RECOMMENDATION:

- APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **STUDENT ORIENTATION VIDEOGRAPHY SERVICES
AGREEMENT WITH LUMINOUS MARKETING AND
MEDIA**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Luminous Marketing and Media has been selected to produce 10 two (2) minute orientation videos and a compelling five (5) minute promotional video showcasing the College in the new online orientation to be hosted by Comevo. The project launch goal is Spring 2016. The online orientation project was included in the budget of the 2015-16 Student Success and Support Services Plan (SSSP). The online orientation project will meet the requirements under the SSSP mandate for our responsibility to provide orientation services. Approval is requested for videography services for Solano Community College student orientation. The agreement with Luminous Marketing and Media, an independent contractor, is attached.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$45,084.00</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Shemila Johnson, Director Enrollment Services

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7000 ext. 4693

TELEPHONE NUMBER

Gregory S. Brown, Student Services

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

VIDEOGRAPHY SERVICES AGREEMENT

This Videography Services Agreement (the “Agreement”) is entered into as of February 18, 2016 (the “Effective Date”), by Luminous Marketing and Media, an independent contractor (the “Videographer”) and Solano Community College (the “Company,” and together with the Videographer, the “Parties”).

RECITALS

WHEREAS, the Company wishes to engage the Videographer as an independent contractor for the Company for the purpose of shooting videos (the “Videos”) on the terms and conditions set forth below; and

WHEREAS, the Videographer wishes to shoot the Videos in accordance with the terms of this Agreement; and

WHEREAS, each Party is duly authorized and capable of entering into this Agreement.

NOW THEREFORE, in consideration of the above recitals and the mutual promises and benefits contained herein, the Parties hereby agree as follows:

1. RESPONSIBILITIES.

- (a) Of the Videographer. The Videographer agrees to do each of the following:
 - A. Take the Videos and perform the Services set forth in Exhibit A attached hereto and made a part hereof (collectively, the “Services”).
 - B. Devote as much productive time, energy, and ability to the performance of its duties hereunder as may be necessary to provide the required Services in a timely and productive manner.
 - C. Perform the Services in a safe, good, and workmanlike manner, providing its best professional efforts and using at all times adequate equipment in good working order.
 - D. Communicate with the Company regarding progress the Videographer has made in shooting the Videos and performing the Services.
 - E. Supply all equipment and supplies required to perform the Services under this Agreement, except to the extent that the Videographer’s work must be performed on or with the Company’s property.

- F. Provide services (including the Services) and end products that are reasonably satisfactory and acceptable to the Company.
 - G. Remove, replace, or correct all or any portion of the Videos found unsuitable, without additional cost or risk to the Company one time.
- (b) Of the Company. The Company agrees to do each of the following:
- A. Engage with the Videographer as an independent contractor to shoot the Videos and perform the Services set forth in Exhibit A to this Agreement.
 - B. Provide relevant information or support to assist the Videographer with the performance of the Services.
 - C. Satisfy all of the Videographer's reasonable requests for assistance in its performance of the Services.

2. ADDITIONAL SERVICES.

Revisions or other works requested by the Company outside of the scope of this contract shall be billed to the Company based at the rates listed in Exhibit A hereto before the Videographer begins such additional work.

3. TERM.

This Agreement shall become effective as of the Effective Date and, unless otherwise terminated in accordance with the provisions of Section 11 of this Agreement, will continue until the Services have been satisfactorily completed and the Videographer has been paid in full for such Services (the "Term") ; provided, however, that in no event shall this Agreement remain effective for longer than 6 months.

4. RESULTS AND PROCEEDS.

The Videographer agrees that the work to be supplied by the Videographer hereunder shall be deemed a "work-made-for-hire," and the Company shall be deemed the sole author of the Videos and the owner of all right, title, interest, and proceeds of every kind or nature, whether now known or hereafter devised (including, but not limited to, all copyrights and all extensions and renewals of copyrights) in and to the Videos, with the right to make all uses of the Videos throughout the universe and all changes in the Videos as the Company deems necessary or desirable. Notwithstanding the foregoing, if and to the extent that any Video is not deemed a "work made for hire," the Videographer hereby assigns, transfers, and conveys to the Company, exclusively, irrevocably, and in perpetuity, throughout the universe, all right, title, and interest (including all rights of copyright) in and to the Videos, including, without limitation, the right to enforce its right in and to secure registrations, renewals, reissues, and extensions thereof. The

Videographer agrees that the Company and its affiliates shall have the right to transform, edit, alter, distort, modify, add to, subtract from, enhance, broadcast, telecast, duplicate, distribute, or otherwise exhibit the Videos worldwide in all forms of media and forms of exploitation, now known or hereafter created including, but not limited to, websites, film, television, radio, and print. The Videographer agrees that the Videographer will have no right to approve any use of the Videos. The Videographer agrees that no third party has or shall have any right of approval over the use of the Videos or will be due any amounts from the use of the Videos.

5. PUBLICITY.

Any publicity, including press releases or other information in connection with this Agreement is under the sole control of the Company. The Videographer shall not consent to and/or authorize any person or entity to release any information concerning this Agreement without the express prior written approval of the Company; provided, however, the Videographer has the right to use the Videos in the Videographer's portfolio without the prior consent of the Company. If the Videographer wishes to use the Videos for any other purpose, the Videographer must get the prior written permission of the Company.

6. USE OF VIDEOGRAPHER'S NAME.

If the Company so elects, the Company will have the right, for the Term of this Agreement, to use the Videographer's name, biography, and likeness in connection with the advertising and exploitation of the Videos.

7. NO OBLIGATION TO USE.

The Company shall have no obligation to use the Videos. The Company's sole obligation to the Videographer is to pay the sums set forth above to the Videographer.

8. VIDEOGRAPHER'S REPRESENTATIONS AND WARRANTIES.

The Videographer hereby represents and warrants that:

- (a) s/he is, at the execution of this Agreement, at least eighteen (18) years old and not a minor;
- (b) s/he has the full right and legal capacity to enter into this Agreement and to grant the rights granted or agreed to be granted hereunder;
- (c) there is no outstanding contract, commitment, agreement, or legal impediment of any kind that conflicts with this Agreement or that might limit, restrict, or impair the rights granted to the Company or its affiliates hereunder;

- (d) the identifying information of the Videographer set forth above is true and correct;
- (e) s/he has entered into this Agreement freely, voluntarily, and without reliance on any promises, representations, or other statements not contained in this Agreement; and
- (f) s/he has read and understands this Agreement.

9. COMPANY'S RIGHTS.

The Company shall be the sole and exclusive owner of the Videos and all rights with respect thereto (collectively, "Rights"), which shall include all rights in and to the Videos created by the Videographer, in all media and all forms of exploitation whether now known or hereafter devised, throughout the universe, including all allied and subsidiary rights, such as merchandising rights, non-interactive, and interactive electronic publication rights, multimedia rights, publication rights including for publicity and advertising purposes. The Company shall have no obligation to pay additional compensation to the Videographer or any third parties for any exploitation of the foregoing Rights.

10. THIRD PARTIES; TAXES.

The Videographer acknowledges that nothing in this Agreement gives the Videographer the right to bind or commit the Company to any agreements with any third parties. Furthermore, the Videographer warrants and represents that the Videographer is solely liable for and will pay all applicable taxes on all amounts earned pursuant to this Agreement. The Videographer further agrees to indemnify, defend (with counsel acceptable to the Company) and hold harmless the Company, its parent, subsidiaries, and affiliates, and the employees, agents, successors, and assigns of each, from any and all liability that the Company may incur regarding the payment of taxes for the Videographer's services. The Videographer shall be responsible for providing any and all disability or workers' compensation insurance that may be required by law.

The Company shall be responsible for and shall pay any sales, use, or similar taxes applicable to this transaction.

11. TERMINATION.

This Agreement may be terminated:

- a. By either Party on provision of fifteen (15) days written notice to the other Party, with or without cause.

- b. By either Party for a material breach of any provision of this Agreement by the other Party, if the other Party's material breach is not cured within ten (10) days of receipt of written notice thereof.
- c. By the Company at any time and without prior notice, if the Videographer is convicted of any crime or offense, fails or refuses to comply with the written policies or reasonable directives of the Company, or is guilty of serious misconduct in connection with performance under this Agreement.

Following the termination of this Agreement for any reason, the Company shall promptly pay the Videographer according to the terms of Exhibit A for Services rendered before the effective date of the termination. The Videographer acknowledges and agrees that no other compensation, of any nature or type, shall be payable hereunder following the termination of this Agreement.

12. DEFAULT BY VIDEOGRAPHER.

If, for any reason, the Videographer fails to complete or deliver the Videos or any related materials within the time and the manner specified in this Agreement and Exhibit A hereto, the Company, at its election, may either:

- a. Terminate this Agreement in its entirety, in which event the Company shall be released and discharged from any further obligations to the Videographer hereunder or otherwise; provided, however, such termination or cancellation shall not invalidate the rights granted by the Videographer to the Company hereunder; or
- b. Specify a new date by which the Videographer must complete and deliver the Videos and related materials to the Company.

13. INDEMNIFICATION.

The Videographer at all times shall indemnify, defend (with counsel acceptable to the Company) and hold harmless the Company, its parent, subsidiaries, and affiliates, and the employees, agents, successors, and assigns of each, from and against any and all claims, actions, damages, and losses, liabilities and expenses, including reasonable outside attorneys' fees, arising out of or caused by any breach of any of the representations, warranties, undertakings, or agreements made by the Videographer hereunder.

14. ENTIRE AGREEMENT.

This Agreement constitutes the final, complete, and exclusive statement of the agreement of the Parties with respect to the subject matter hereof, and supersedes any and all other prior and contemporaneous agreements and understandings, both written and oral, between the Parties.

15. ASSIGNMENT.

This Agreement is personal to the Videographer and may not be assigned by the Videographer. The Company shall have the right to assign, sublicense, sell, or pass-through any rights contained herein or this Agreement to a third party without approval from the Videographer.

16. MODIFICATION.

This Agreement may be supplemented, amended, or modified only by the mutual agreement of the Parties, which agreement must be in writing and signed by both Parties.

17. NOTICE.

Any notice or other communication provided for herein or given hereunder to a Party hereto shall be in writing and shall be given in person, by overnight courier, or by mail (registered or certified mail, postage prepaid, return-receipt requested) to the respective Parties as follows:

If to the Company:

If to the Videographer:
318 Main Street Suite C
Vacaville CA 95688

18. GOVERNING LAW.

This Agreement shall be governed by the laws of the state of California. In the event that litigation results from or arises out of this Agreement or the performance thereof, the Parties agree to reimburse the prevailing Party's reasonable attorneys' fees, court costs, and all other expenses, whether or not taxable by the court as costs, in addition to any other relief to which the prevailing Party may be entitled.

19. SEVERABILITY.

Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect under any applicable law or rule in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other provision or any other jurisdiction, but this Agreement will be reformed, construed, and enforced in such jurisdiction as if such invalid, illegal, or unenforceable provisions had never been contained herein.

20. COUNTERPARTS/ELECTRONIC SIGNATURES.

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, use of a facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.

21. HEADINGS.

Headings used in this Agreement are provided for convenience only and shall not be used to construe meaning or intent.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

Luminous Marketing and Media

Videographer

Company

Date

Date

SAMPLE

EXHIBIT A

DUTIES, SPECIFICATIONS, AND COMPENSATION

- A. **DUTIES.** The Videographer will perform the following Services in connection with his/her taking of the Videos:
- At least ten videos with clear, comprehensive information designed for student orientation. About 2 minutes in length.
 - 5 minute overarching promotional video.
- B. **SPECIFICATIONS.** The Parties agree to the following additional specifications about the Services to be provided:
- Finished videos will be:
 - High-definition 1080p videography, AND broadcast quality sound.
 - Optimized for web-streaming.
 - Americans with Disabilities Act (ADA) accessible.
 - Services provided to include:
 - scripting, broadcast-quality microphones, professional voice talent and post-production web optimization.
 - Finished videos to meet standards of uploading to 3rd party system.
- C. **EDITING.** The Videographer will be responsible for editing the Videos, which shall include the following:
- a. addition of sound overlay
 - b. frame by frame editing
 - c. addition of titles, credits, etc.
 - d. fading in, fading out, and other effects
 - e. insertion, splicing, dicing, and rearranging of content
 - f. merging film to create entire video
- D. **DELIVERY SCHEDULE.** The Services will commence on or about January 25th, 2015 and continue until complete delivery of the Videos by the Videographer to the Company. The Videos will be delivered as follows:
- (a) Rough cuts starting March 14th, 2015;
 - (b) Final edits starting March 25th, 2015.

If the Company requests additional Videos, the delivery schedule will be mutually determined by the Parties. The Parties acknowledge that time is of the essence.

E. COMPENSATION.

As full compensation for the Services rendered pursuant to this Agreement, including receipt by the Company of the Videos and any related materials and for all rights granted or agreed to be granted and for all undertakings and warranties made by the Videographer hereunder, the Company agrees to pay the Videographer a fee of forty five thousand and eighty four dollars (\$45,084.00) (the "Fee") for the Videos. The Company agrees to pay the Videographer a fee of \$75/hour per person for any revisions or work requested by the Company outside of the scope of this contract. The Videographer shall invoice the Company as follows:

- a. one-quarter (1/4) of the Fee upon commencement of Services;
- b. one-quarter (1/4) of the Fee upon delivery of the first rough cut.
- c. one-half (1/2) of the Fee upon delivery of the final edited Videos and all related materials to the Company.

All invoices will be paid within fifteen (15) days of receipt by the Company. The Company will pay for all pre-approved expenses that the Videographer invoices to the Company.

[SIGNATURE PAGE FOLLOWS]

By signing below, the Parties agree to comply with all of the requirements contained in this Exhibit A.

Dated: _____

COMPANY

[COMPANY NAME]

By: _____

Name:

Title:

VIDEOGRAPHER

Luminous Marketing and Media

By: _____

Name:

Title:

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: SOLANO COMMUNITY COLLEGE DISTRICT CODE OF ETHICS

REQUESTED ACTION:

Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

The Governing Board establishes and regularly reviews broad institutional policies and appropriately delegates responsibility to implement these policies.

Solano Community College District Code of Ethics Policy 4100 has been reviewed by the Board Policies and Procedures Adhoc Subcommittee and approval is requested to accept the policy as revised.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION:

APPROVAL **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Celia Esposito-Noy, Ed.D.
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

707 864-7299
TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

February 11, 2016
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 17, 2016
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

CODE OF ETHICS

4100

POLICY:

The code of Ethics serves to articulate values that the college embodies and promotes:

- Act with uncompromising integrity, dignity, respect, and fairness, and promote a spirit of collegiality campus-wide.
- Recognize and work to meet the college's responsibility to all citizens of the District to provide an educational program of the highest quality.
- Maintain and support transparency, communication, and equity in governance of the College, and in relationship to the community.
- Commit to the advancement and protection of academic freedom for all members of the institution.

**REFERENCES/
AUTHORITY:**

California Education Code, Section 68015, Accreditation Standards III.A.1.d.

ADOPTED:

November 15, 1971

REVISED:

December 3, 1986; November 1, 2006;
Reviewed January 18, 2012, revised _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

CODE OF ETHICS

4100

POLICY: The code of Ethics serves to articulate values and characteristics that everyone is expected to embody and promote. Each employee of Solano Community College shall *that the college embodies and promotes:*

- Abide by all legal obligations to include state and federal law and College policies.
- Treat each other with uncompromising integrity, dignity, respect, and fairness.
- Respect privacy and confidentiality.
- Act with transparency and be mindful of conflicts of interest.
- Maintain a safe and secure work environment.
- Recognize the College's responsibility to all citizens of the District to provide an educational program of the highest quality.
- Use technology resources and social networks professionally and responsibly.
- Conduct ourselves in a spirit of collegiality and civility.
- *Act with uncompromising integrity, dignity, respect, and fairness, and promote a spirit of collegiality campus-wide.*
- *Recognize and work to meet the college's responsibility to all citizens of the District to provide an educational program of the highest quality.*
- *Maintain and support transparency, communication, and equity in governance of the College, and in relationship to the community.*

- *Commit to the advancement and protection of academic freedom for all members of the institution.*

**REFERENCES/
AUTHORITY:**

California Education Code, Section 68015, Accreditation
Standards III.A.1.d.

ADOPTED:

November 15, 1971

REVISED:

December 3, 1986; November 1, 2006;
Reviewed January 18, 2012, revised _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: FAIRFIELD CAMPUS NEW SCIENCE BUILDING
PROPOSED REVISIONS TO PROGRAM SPACES

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Revisions to the program spaces within the New Science Building at the Fairfield Campus were first presented to the Governing Board at the November 4, 2015 Study Session. Following the study session, Governing Board Members requested additional discussions be held with constituent groups for information and consensus. A series of discussions were held in November and December 2015 with Science faculty and staff representatives. A survey of the School of Mathematics and Science faculty and staff was conducted in December 2015. The discussions and survey indicated a preference for a more comprehensive approach for inclusion of science instructional space within the New Science Building as proposed.

CONTINUED ON NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$6,000,000 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: FAIRFIELD CAMPUS NEW SCIENCE BUILDING
PROPOSED REVISIONS TO PROGRAM SPACES**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Governing Board approval of the following program space revisions to the New Science Building is requested:

- Add the Physics/Engineering lab and prep space to the new building from Building 300 (approximately 2,000 sf).
- Provide additional instructional space and improvements for the Astronomy Program within the New Science Building to include: elevator, stairs, rooftop viewing platform and storage area for telescopes and instructional equipment (approximately 2,500 sf).
- Increase the size of the lecture classroom within the New Science Building space from 50 student stations up to approximately 85 student stations (approximately 1,000 sf).
- Consider and reach consensus regarding flexible design of the Student Activity Center space within the New Science Building to provide multiple instructional functions.

The recommended changes will increase the square footage of the new building as noted and could possibly require construction of a partial second story to the building, though a preference for a one story building will be stated in the Design Build RFP. The additional cost of these changes will require a budget increase of approximately \$6,000,000. The proposed project budget increase will be funded from Measure Q Program Reserves, Tranche One Bond Interest earned and adjustment of the Vallejo Site Improvements budget. A revision to the Bond Spending Plan (BSP) to reflect the New Science Building budget change is requested as a separate Governing Board Agenda Item for approval.

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE #2

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

The Board is requested to approve the latest revision to the Measure Q Bond Spending Plan (BSP). The BSP will require periodic adjustments to accommodate the changing needs of the District over time. The original document was approved on August 20th, 2014. Update #1 was approved March 4, 2015.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of \$348,000,000, plus net interest revenues.</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
 Interim, Executive Bonds Manager
PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534
ADDRESS

(707) 863-7855
TELEPHONE NUMBER

Yulian Ligioso
 Vice President, Finance & Administration
VICE PRESIDENT APPROVAL

February 5, 2016
**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

February 5, 2016
**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE #2

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Update #2 of the BSP includes adjustments for the following:

Project Savings to Program Reserve: Two Measure Q projects have been completed and have no subsequent phases of implementation. Savings from the purchase of the Vallejo Belvedere and Northgate land parcels are recommended to be transferred to the Program Reserve.

Adjustment	Amount	From	To
1	\$5,657	Belvedere Property Purchase	Program Reserve
2	28,129	Northgate Property Purchase	Program Reserve

Net Interest Revenues: The bonds sales occurred in June of 2013. Since that time, funds not yet spent have earned interest. An additional line on the BSP will now reflect the net interest earned. These funds are in addition to the \$348,000,000 total bond program funding.

Adjustment	Amount	From	To
3	\$1,142,214	(First Reporting 12/1/15)	Net Interest Earned

Science Building Project – Phase 1, at the Fairfield Campus: At this Board meeting, changes to the Science Building Project were recommended for approval. If approved, these changes will require the Science Building Project budget to be increased by \$6,000,000. It is recommended that \$1,100,000 be transferred to this project from Net Interest Earned and \$2,900,000 from Program Reserve. We are nearing the Tranche 1 (first bond issue) required spend down date, this portion of the Program Reserve will need to be spent, and the Science Building schedule is appropriate to accomplish this. In addition it is recommended that \$1,000,000 be transferred to this project from Program Management, District Support and Planning; and \$1,000,000 from the Site Improvements budget for the Vallejo Center. The current budgeted amount for Site Improvements appears to be more than adequate, since most of the infrastructure is in place at all three Vallejo properties.

Adjustment	Amount	From	To
4	\$1,000,000	Site Improvements (Vallejo Campus)	Science Building Project – Phase 1
5	\$1,000,000	Program Management, District Support and Planning	Science Building Project – Phase 1
6	\$2,900,000	Program Reserve	Science Building Project – Phase 1
7	\$1,100,000	Net Interest Earned	Science Building Project – Phase 1

The Board is requested to approve the proposed revisions as described above and indicated in the Bond Spending Plan Update 2 attached.



SOLANO
COMMUNITY COLLEGE



BOND SPENDING PLAN:

UPDATE 1

UPDATE 2

PROJECT NAME	08/20/14 BOT APPROVED BSP	03/04/15 PROPOSED CHANGE	03/04/15 BOT APPROVED REVISION	02/17/16 PROPOSED CHANGE	02/17/16 PROPOSED BSP
FF CAMPUS	\$ 87,800,000		\$ 87,800,000		\$ 93,800,000
Performing Arts Building (Phase 1 B1200 Renovation)	\$ 6,200,000		\$ 6,200,000		\$ 6,200,000
Science Building (Phase I)	\$ 33,100,000		\$ 33,100,000	\$ 6,000,000	\$ 39,100,000
Agriculture (Horticulture)	\$ 2,000,000		\$ 2,000,000		\$ 2,000,000
Library/Learning Resource Center	\$ 21,800,000		\$ 21,800,000		\$ 21,800,000
Science & Math Building (Phase 2)	\$ 8,000,000		\$ 8,000,000		\$ 8,000,000
Performing Arts Building (Phase 2)	\$ 13,700,000		\$ 13,700,000		\$ 13,700,000
Career Technology Building (CTE)	\$ 3,000,000		\$ 3,000,000		\$ 3,000,000
VV CAMPUS	\$ 80,200,000		\$ 80,200,000		\$ 80,200,000
VV Classroom Building Purchase & Renovation	\$ 8,200,000		\$ 8,200,000		\$ 8,200,000
Biotechnology & Science Building	\$ 28,000,000	\$ 6,500,000	\$ 34,500,000		\$ 34,500,000
Aeronautics & Workforce Development Building	\$ 15,000,000		\$ 15,000,000		\$ 15,000,000
Student Success Center/LRC	\$ 22,000,000	\$ (6,500,000)	\$ 15,500,000		\$ 15,500,000
Fire Training	\$ 7,000,000		\$ 7,000,000		\$ 7,000,000
Agriculture Building	\$ -		\$ -		\$ -
VJ CAMPUS	\$ 80,200,000		\$ 83,300,000		\$ 82,266,214
Vallejo Prop Purchase Belvedere	\$ 4,800,000		\$ 4,800,000	\$ (5,657)	\$ 4,794,343
Autotechnology Building	\$ 19,600,000	\$ 5,200,000	\$ 24,800,000		\$ 24,800,000
Site Improvements	\$ 5,100,000	\$ (100,000)	\$ 5,000,000	\$ (1,000,000)	\$ 4,000,000
Vallejo Prop Purchase Northgate	\$ 6,800,000	\$ 100,000	\$ 6,900,000	\$ (28,129)	\$ 6,871,871
Student Success Center/LRC	\$ 22,000,000		\$ 22,000,000		\$ 22,000,000
Career Technology Building	\$ 21,900,000	\$ (2,100,000)	\$ 19,800,000		\$ 19,800,000
INFRASTRUCTURE IMPROVEMENTS	\$ 37,800,000		\$ 37,800,000		\$ 37,800,000
IT Infrastructure Improvements	\$ 14,000,000		\$ 14,000,000		\$ 14,000,000
Utility Infrastructure Upgrade (Energy)	\$ 23,800,000		\$ 23,800,000		\$ 23,800,000
ADA & CLASSROOM IMPROVEMENTS	\$ 19,200,000		\$ 19,200,000		\$ 19,200,000
Small Capital Projects	\$ 8,300,000		\$ 8,300,000		\$ 8,300,000
ADA Improvements	\$ 10,900,000		\$ 10,900,000		\$ 10,900,000
PLANNING, ASSESSMENTS & PROGRAM MANAGEMENT	\$ 25,400,000		\$ 25,400,000		\$ 24,400,000
Program Management, District Support and Planning	\$ 25,400,000		\$ 25,400,000	\$ (1,000,000)	\$ 24,400,000
RESERVE & INTEREST*	\$ 17,400,000		\$ 14,300,000		\$ 11,400,000
Program Reserve (5%)	\$ 17,400,000	\$ (3,100,000)	\$ 14,300,000	\$ (2,900,000)	\$ 11,400,000
TOTAL BOND SPENDING PLAN	\$ 348,000,000		\$ 348,000,000		\$ 349,066,214
*Net Interest Earned (12/01/15)			\$ 1,142,214	\$ (1,100,000)	\$ 42,214

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: APPROVAL OF THE COMMISSIONING AUTHORITY
 SERVICES POOL OF FIRMS**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board approval is requested for the pool of commissioning authority services firms as part of the District’s Measure Q bond program. Building code changes necessitate the involvement of commissioning agents in all major new and renovation construction projects. Building commissioning (Cx) is the process of verifying building subsystems such as mechanical, plumbing, electrical, fire/life safety, building envelopes, sustainable systems, lighting, wastewater, controls, and building security to ensure they achieve project requirements as intended by the building owner and as designed by the building architects and engineers.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: N/A

<i>Ed. Code:</i>	<i>Board Policy: 3225;3520</i>	<i>Estimated Fiscal Impact: \$0 Measure Q</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
 Interim Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
 Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

February 5, 2016

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: APPROVAL OF THE COMMISSIONING AUTHORITY
SERVICES POOL OF FIRMS**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Board approval is requested for the pool of commissioning authority services firms as part of the District's Measure Q bond program. Building code changes necessitate the involvement of commissioning agents in all major new and renovation construction projects. Building commissioning (Cx) is the process of verifying building subsystems such as mechanical, plumbing, electrical, fire/life safety, building envelopes, sustainable systems, lighting, wastewater, controls, and building security to ensure they achieve project requirements as intended by the building owner and as designed by the building architects and engineers.

A Request for Qualifications was issued on December 10, 2015 and on January 12, 2016 the District received six (6) Statements of Qualification in response. The submissions were reviewed and evaluated by a selection committee consisting Thomas Beckett, Interim Executive Bonds Manager; Eric Berger, Senior Project Manager with Kitchell; Jim Buchanan, Interim Director of Facilities; Brian Bush, Senior Project Manager with Kitchell; and Myron Hord, Interim Assistant Director of Facilities. This review committee deemed all six firms qualified and responsive.

The Committee recommends six (6) qualified firms for the pool. A list of firms is attached.

**RECOMMENDED FIRMS TO BE INCLUDED
IN THE COMMISSIONING AUTHORITY SERVICES POOL
PER REQUEST FOR QUALIFICATIONS #16-006
SOLANO CCD CAPITAL IMPROVEMENT PROGRAM**

In alphabetical order:

- 1. 3QC, INC.**
 - a. CA - NEWPORT BEACH, SACRAMENTO, SAN DIEGO**
 - b. CO - DENVER**

- 2. ENGINEERING ECONOMICS, INC.**
 - a. AZ - TUCSON, PHOENIX**
 - b. CA - CULVER CITY, MARTINEZ**
 - c. CO - GOLDEN**
 - d. IN - INDIANAPOLIS**
 - e. KS - LENEXA**
 - f. NM - ALBUQUERQUE**
 - g. OH - CINCINNATI, COLUMBUS**
 - h. TX - SAN ANTONIO**
 - i. VA - FERRUM**
 - j. WA - SEATTLE, LIBERTY LAKE**

- 3. ENOVITY, INC.**
 - a. CA - SAN FRANCISCO, SACRAMENTO, IRVINE**
 - b. WA - SEATTLE**

- 4. GLUMAC**
 - a. CA - SACRAMENTO, SAN FRANCISCO, IRVINE, LOS ANGELES, SAN JOSE, SAN DIEGO**
 - b. OR - CORVALLIS, PORTLAND**
 - c. NV - LAS VEGAS**
 - d. WA - SEATTLE**
 - e. CHINA - SHANGHAI**

- 5. GUTTMANN & BLAEVOET**
 - a. CA - SAN FRANCISCO, SACRAMENTO, SANTA ROSA**
 - b. CHINA - HONG KONG**

- 6. INTERFACE ENGINEERING, INC.**
 - a. CA - SAN FRANCISCO**
 - b. DC - WASHINGTON**
 - c. HI - HONOLULU**
 - d. WA - SEATTLE**
 - e. UAE - ABU DHABI**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT WITH LPAS FOR BUILDING
1200 THEATER RENOVATION PROJECT
ARCHITECTURAL SERVICES**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

In February 2014 an architectural services agreement in the amount of \$1,059,000 with LPAS was approved to provide services for the Building 1200 Theater Renovation Project. A First Amendment in the amount of \$70,000 was approved in August 2014 which added the Furniture, Fixtures, and Equipment scope of the project to the agreement with LPAS.

Board approval is requested for the attached Second Amendment to original architectural services agreement with LPAS. This Second amendment is to provide additional design services include designing, obtaining approval from DSA and oversight for a protective cover and entry from the lobby to the black box theatre; and additional structural engineering services to resolve unforeseen existing conditions that were not visible until demolition for the project was completed.

The Board is asked to approve this contract amendment to LPAS in an amount not to exceed \$18,300.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: N/A

<i>Ed. Code:</i>	<i>Board Policy: 3225;3520</i>	<i>Estimated Fiscal Impact: \$18,300 Measure Q /State Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

AMENDMENT TO AGREEMENT

PARTIES

This Second Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and LPAS ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated February 19, 2014, for services related to Solano Community College District – Building 1200, Theater Renovation ("Project"); and

WHEREAS, District and Consultant desire to amend the Agreement to provide design and coordination services related to additional structural work required by unforeseen conditions and the design and approval of a protected entry from the lobby to the black box theatre.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Article 6, Section 6.1 of the Agreement is amended to read in its entirety:

6.1. The District shall pay Architect for all Services contracted for under this Agreement an amount equal to the following ("Fee"):

One Million, One Hundred Twenty Nine Thousand Dollars (\$1,147,300) based on the rates set forth in Exhibit "D" of the agreement. This fee is a total of February 19, 2014 agreement in the amount of \$1,059,000; Amendment #1 in the amount of \$70,000; and Amendment #2 in the amount of \$18,300.

2. Article 13, Section H Construction Administration Phase in Exhibit A is added to the Agreement to read:

13. Authorized Extra Services

The following services have been authorized by the District as Extra Services.

- a. Design of protective cover/enclosure at the entrance to the Black Box Theatre. Architect shall provide all services and prepare necessary documentation to achieve approval of the design from the District and DSA and allow for pricing by the Contractor. All subconsultant efforts from design thorough construction closeout for this cover/enclosure are included in this amendment.
- b. All engineering and architectural services related to resolving DSA field trip note #02 regarding additional reinforcement and bracing for existing framed walls and unforeseen conditions requiring additional structural work at the Choral risers.

3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2016

Dated: _____, 2016

**SOLANO COMMUNITY COLLEGE
DISTRICT**

By: _____

By: _____

Print Name: Yulian Ligioso

Print Name: _____

Print Title: Vice President, Finance and
Administration

Print Title: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD TO CROWN WORLDWIDE
MOVING AND STORAGE FOR PROFESSIONAL
SERVICES FOR FURNITURE MOVE 360 CAMPUS LANE
PROJECT

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a professional services contract to Crown Worldwide Moving and Storage for the Furniture Move 360 Campus Lane Project. The scope of work is to relocate the office and board room furniture on the first floor remaining from when this space was used as swing space during renovation of Building 600. The building ownership is changing and College property needs to be removed from spaces we are not leasing.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

Ed. Code: Board Policy: 3225; 3520 Estimated Fiscal Impact: \$874 Measure G Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO CROWN WORLDWIDE
MOVING AND STORAGE FOR PROFESSIONAL
SERVICES FOR FURNITURE MOVE 360 CAMPUS LANE
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The items will be either delivered to Campus Facilities B1900 or moved upstairs in the District leased space at 360 Campus Lane.

Since the value of the work was less than \$1,000, a proposal was requested only from one firm, Crown Worldwide Moving and Storage, which provided a proposal of \$874.

The Governing Board is asked to approve a contract to Crown Worldwide Moving and Storage in the amount of \$874.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD TO NINYO & MOORE FOR
SPECIAL INSPECTION AND TESTING SERVICES FOR
THE AUTOMOTIVE TECHNOLOGY BUILDING
PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested to award a professional services contract in a not to exceed amount of \$110,000.00 to Ninyo & Moore for Division of State Architect project special inspection and testing services for the Automotive Technology Building Project, which includes specific observation and testing for the construction of this new building. The scope of work of this contract includes providing all offsite and onsite special inspections and materials testing as required by the California Building Code, 2013 Edition.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Enhancing instructional spaces and classrooms.

Ed. Code: Board Policy:3225; 3520 Estimated Fiscal Impact: \$110,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Dr. Celia Esposito-Noy
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO NINYO & MOORE FOR
SPECIAL INSPECTION AND TESTING SERVICES FOR
THE AUTOMOTIVE TECHNOLOGY BUILDING
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals were solicited from all firms in the Board approved pool of project special inspection and testing firms. Responses were received from Consolidated Engineering Laboratories, Construction Testing Services, Inspection Services, Inc., Ninyo & Moore, Terracon, and Wallace Kuhl & Associates. Based on qualifications and price, Ninyo & Moore is considered the best value for this project.

The Governing Board is asked to approve a contract to Ninyo & Moore in an amount not to exceed \$110,000.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: **CONTRACT AWARD TO DOVETAIL FOR CONSULTING SERVICES FOR THE FURNITURE REPLACEMENT PROJECT**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board approval is requested for award of a consulting services contract to Dovetail to provide planning, coordination, and implementation services for the Furniture Replacement Project, a Small Capital Project. This is likely to be the first in a series of Furniture Replacement Projects over multiple years, with recommendations from the consultant as to priority of need district-wide. The consultant will validate that the furniture specified is aligned with the District Furniture Standards.

The Board is asked to approve a contract to Dovetail in the amount of \$21,200.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Update instructional equipment

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$21,200 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance and Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD TO HAZARD MANAGEMENT SERVICES, INC. FOR PROFESSIONAL SERVICES FOR ASBESTOS ABATEMENT PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a professional services contract to Hazard Management Service, Inc. to provide a specification for the removal and disposal, or encapsulation of asbestos containing material (ACM) for the Asbestos Abatement Project. This will include a specification for repair and removal of the ACM spray-on ceiling acoustic material in selected locations in

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

Ed. Code: Board Policy: 3225; 3520 Estimated Fiscal Impact: \$1,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Yulian Ligioso
Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

DATE APPROVED BY SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO HAZARD MANAGEMENT
SERVICES, INC. FOR PROFESSIONAL SERVICES FOR
ASBESTOS ABATEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Building 100 where there is evidence of delamination, and a specification for removal and disposal of ACM vinyl floor tile and mastic from Building 1900.

Since the value of the work was less than \$1,000, a proposal was requested only from one firm, hazard Management Services, Inc., with a proposal of Not to Exceed \$1,000 billed out hourly.

The Governing Board is asked to approve a contract to Hazard Management Services, Inc. in the amount of \$1,000.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AWARD TO tBP ARCHITECTURE FOR
PROFESSIONAL SERVICES FOR B1400 FOOD SERVICE
AREA ASSESSMENT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for award of a professional services contract to tBP Architecture for architectural and engineering services for the B1400 Food Service Area Assessment. The scope of work includes assessment of the condition of the building systems and equipment in the kitchen, serving area and loading dock of Building 1400 located on the Fairfield Campus. The assessment results will allow the bond team to prioritize and define the scope of work and budget for an anticipated future project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$18,800 Measure Q Funds</i>
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Thomas Beckett Interim, Executive Bonds Manager		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 863-7855		
TELEPHONE NUMBER		
Yulian Ligioso Finance & Administration		February 5, 2016
VICE PRESIDENT APPROVAL		DATE APPROVED BY
February 5, 2016		SUPERINTENDENT-PRESIDENT
DATE SUBMITTED TO		
SUPERINTENDENT-PRESIDENT		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO tBP ARCHITECTURE FOR
PROFESSIONAL SERVICES FOR B1400 FOOD SERVICE
AREA ASSESSMENT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals were solicited from eight firms from the Board approved pool of architects. Proposals were received from A2R Architects, tBP Architecture and MADI. Based on qualifications and price, tBP Architecture was evaluated to be the most responsive proposal for this project.

The Governing Board is asked to approve a contract to tBP Architecture in the amount not to exceed \$18,800.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO TYR INC., FOR PROJECT
INSPECTION SERVICES FOR THE AUTOMOTIVE
TECHNOLOGY BUILDING PROJECT**

REQUESTED ACTION:

Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board approval is requested to award a professional services contract in the amount of \$185,000 to TYR, Inc. for Division of State Architect project inspection services for the Automotive Technology Building Project, which includes oversight of the construction of this new building. The scope of work of this contract includes providing onsite inspection of all construction, tests and special inspections and all other items required by the California Building Code, 2013 Edition.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Enhancing instructional spaces and classrooms.

Ed. Code: Board Policy:3225; 3520 Estimated Fiscal Impact: \$185,000 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER'S NAME

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TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO TYR INC., FOR PROJECT
INSPECTION SERVICES FOR THE AUTOMOTIVE
TECHNOLOGY BUILDING PROJECT**

SUBJECT:

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Proposals were solicited from all firms in the Board approved pool of project inspection firms. Responses were received from King Construction Inspection, Inc., Optima Inspections, Inc., and TYR, Inc. Based on qualifications and price, TYR, Inc. is considered the best value for this project.

The Governing Board is asked to approve a contract to TYR, Inc. in an amount not to exceed \$185,000.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **PURCHASE ORDER TO INTEGRITY DATA AND FIBER, INC. FOR CABLING FOR BUILDING 100 ACADEMIC SUCCESS CENTER AND TUTORING**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board ratification is requested for award of a Purchase Order to Integrity Data and Fiber, Inc. to provide data cabling in building 100 for the new academic success and tutoring center. To achieve opening a combined academic success center and tutoring center, the check-in entrance needed to be relocated. The scope of work included cabling, termination, labeling and testing of data ports in Building 100 to provide student and faculty check-in computer stations.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$991 Measure Q Funds</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Thomas Beckett
Interim, Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

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TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2015

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2015

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PURCHASE ORDER TO INTEGRITY DATA AND FIBER,
INC. FOR CABLING FOR BUILDING 100 ACADEMIC
SUCCESS CENTER AND TUTORING**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Since the value of the work was less than \$1,000, a proposal was requested only from one firm, Integrity Fiber and Data, Inc. The Purchase Order for this work has been issued to Integrity Fiber and Data, Inc., and this is a request for ratification of the issuance of that Purchase Order.

The Governing Board is asked to ratify the Purchase Order with Integrity Data and Fiber, Inc. in the amount of \$991.

The Purchase Order is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: PURCHASE ORDER TO JLC CONTRACTING, INC. FOR ELECTRICAL OUTLETS FOR BUILDING 100 ACADEMIC SUCCESS CENTER AND TUTORING

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board ratification is requested for award of a Purchase Order to JLC Contracting, Inc. to provide electrical outlets in building 100 for the new academic success and tutoring center. To achieve opening a combined academic success center and tutoring center, the check-in entrance needed to be relocated. The scope of work included all electrical wiring, terminations, and outlets in Building 100 to provide student and faculty check-in computer stations.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$975</i>	<i>Measure Q Funds</i>
SUPERINTENDENT'S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL	<input type="checkbox"/> TABLE
<hr/> Thomas Beckett Interim, Executive Bonds Manager			
PRESENTER'S NAME			
<hr/> 4000 Suisun Valley Road Fairfield, CA 94534			
ADDRESS			
<hr/> (707) 863-7855			
TELEPHONE NUMBER			
<hr/> Yulian Ligioso Vice President, Finance & Administration		<hr/> Celia Esposito-Noy, Ed.D. Superintendent-President	
VICE PRESIDENT APPROVAL		DATE APPROVED BY	
<hr/> February 5, 2016		<hr/> February 5, 2016	
DATE SUBMITTED TO		SUPERINTENDENT-PRESIDENT	
SUPERINTENDENT-PRESIDENT			

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PURCHASE ORDER TO JLC CONTRACTING, INC. FOR
ELECTRICAL OUTLETS FOR BUILDING 100 ACADEMIC
SUCCESS CENTER AND TUTORING**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Since the value of the work was less than \$1,000, a proposal was requested only from one firm, JLC Contracting, Inc. The Purchase Order for this work has been issued to JLC Contracting, Inc., and this is a request for ratification of the issuance of that Purchase Order.

The Governing Board is asked to ratify the Purchase Order with JLC Contracting, Inc. in the amount of \$975.

The Purchase Order is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: BANNER UPGRADE PROFESSIONAL SERVICES WITH STRATA INFORMATION GROUP

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board approval is requested for the professional services of Strata Information Group (SIG) to provide Database Administrator (DBA) services for Banner upgrades. SIG has significant expertise with Oracle/Banner database support.

Under the terms of the agreement dated July 1, 2013, we are requesting approval for Database Administrator services as per attached Statement of Work (SOW-102) at a cost of \$14,080.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: N/A

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$14,080 General Fund</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Kimo Calilan
Interim Chief Technology Officer

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7104

TELEPHONE NUMBER

Yulian Ligioso
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



**Strata Information Group
Statement of Work (SOLANO-SOW102-DBASUPPORT)
January 15, 2016**

Solano Community College District	Banner® Server Installation and Support
--	--

Under the terms of the Agreement dated July 1, 2013, Strata Information Group (SIG) will provide consulting services for the staff of Solano Community College District (SCCD) as directed, to perform the following work.

Description of Work:

SIG will provide a DBA to assist in completing the tasks listed on page 2, "Detail Tasks".

Proposed Services:

Tasks	Hours
Functional and technical consulting services	
<ul style="list-style-type: none"> • Professional services 	88
Total Hours:	88

Summary of Estimated Costs:

Labor:	Travel Expenses:	Total Cost:
\$14,080	\$0 (remote services)	\$14,080

Notes:

- Rate: \$160/hour for on-site and remote delivered services through June 30, 2016; rates may increase by \$5/hour effective July 1, 2016, and on each subsequent year.
- SIG will invoice only for the consulting hours actually used.
- The hours estimate includes project management, preparation time, travel time, remote labor, and the development of reports.
- Approximate hours and costs are based on the estimated tasks to complete this project as described in the attached "General Outline of Services." This may vary based on the assumptions listed and changes in SCCD's needs.
- Costs exclude all state taxes, if applicable.

For Solano Community College District:

For Strata Information Group:

Signature Date

Kimo Calilan

(Please print name and title)

DocuSigned by:

5B8F9C55A1684B6...

Date
Jan-15-2016
Henry A. Eimstad
President

General Outline of Services

These services are subject to change depending on SCCD's priorities, needs, and availability of staff and systems.

Detailed tasks:

1. Database server:

- Oracle specific configuration and updates for the Oracle software installation
- Oracle software installation including database and client
- Oracle PSU patching to the latest Ellucian supported version
- Java® installation
- Cobol® compiler installation
- C compiler installation
- ICU installation
- Creation of a single TEST Banner© database
- Import (using Oracle datapump of PROD or other database)
- Database network configuration
- Banner® environment specific configuration
- Initial testing of sqlplus

2. INB application server:

- Oracle specific configuration and updates for the Oracle software installation
- Oracle software installation including Fusion® Middleware and WebLogic®
- Oracle PSU patching to the latest Ellucian supported version
- Java® installation
- Configuration of forms environment for a single instance
- Compilation of forms
- Initial testing of INB application

3. SSB application server:

- Oracle specific configuration and updates for the Oracle software installation
- Oracle software installation including Fusion® Middleware and WebLogic®
- Oracle PSU patching to the latest Ellucian supported version
- Java® installation as needed
- Configuration of SSB environment for a single instance
- Initial testing of SSB application

4. Documentation on the setup

5. Remote assistance as needed

SIG assumptions and access requirements to be provided by SCCD, as applicable:

- Provide a designated, single point of contact for SIG staff to coordinate planning and logistical needs
- Provide secure local and remote access to all required systems, software tools, or applications as required with the most current data available for SIG staff access
- Assist with installation and configuration of necessary hardware and software agreed upon prior to SIG beginning its work
- Provide existing documentation as determined in initial conference calls
- Provide access to IT staff, key functional users, or other staff as needed in a timely manner throughout the engagement
- Provide timely technical support to the SIG consultant(s) when needed; SIG's ability to perform requires timely support from the SCCD staff
- Advise SIG of vacations, holidays, hardware maintenance, planned power outages, or other scheduled activities that would impact delivery of service

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RESOLUTION TO APPROVE CHANGE ORDER #01 TO
TPA CONSTRUCTION FOR TECHNOLOGY
CLASSROOMS BUILDING 800 (PHASE 1B) PROJECT,
RESOLUTION NO. 15/16 - 23

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for Change Order No. 01 to TPA Construction for the Technology Classrooms Building 800 (Phase 1B) Project in the amount of \$10,014.38. Because this Change Order exceeds 10% of the value of the construction contract, it is required that the Board of Trustees pass a Resolution to approve the Change Order.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Providing safe school facilities and classrooms.

Ed. Code: Board Policy: Estimated Fiscal Impact: \$10,014.38 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Thomas Beckett
Interim Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Executive Bonds Manager

VICE PRESIDENT APPROVAL

February 5, 2016

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION TO APPROVE CHANGE ORDER #01 TO
TPA CONSTRUCTION FOR TECHNOLOGY
CLASSROOMS BUILDING 800 (PHASE 1B) PROJECT,
RESOLUTION NO. 15/16 - 23**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

This Change Order represents work to remedy unforeseen conditions discovered during the course of construction, which the District's Interim Executive Bonds Manager authorized during construction based on rough order of magnitude cost estimates.

This Resolution affirms that, based on project scope and schedule, it is more costly and time-consuming to bid this additional work to other contractors and it would not produce any advantage to the District. Additionally, the time required to bid would result in rooms not being completed in time for the spring semester.

Revised contract figures are as follows:

Contract Award Amount	\$ 39,700.00
Prior Change Orders	\$ 0.00
Change Order No. 01	\$ 10,014.38
Total Change Orders	\$ 10,014.38
Revised Contract Amount	\$ 49,714.38

This Change Order can be accomplished within the project budget. The Board is asked to approve Resolution No. 15/16 - 23 Change Order #01 to TPA Construction in the amount of \$10,014.38.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION TO APPROVE CHANGE ORDER #01
TO TPA CONSTRUCTION, INC.**

RESOLUTION NO. 15/16 – 23

WHEREAS, Solano Community College District (the “District”) previously awarded contract for work for the Technology Classrooms Project – Phase 1B (the “Project”) to TPA Construction, Inc.;

WHEREAS, subsequent to the award of the Project, it was determined that additional work was necessary as part of the Project (the “Change Order”);

WHEREAS, the Change Order provides for the work set forth in Exhibit “A;”

WHEREAS, the total cost for the Change Order is \$10,014.38 and exceeds the limitations set forth in Public Contracts Code Section 20659;

WHEREAS, it will be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project and result in coordination issues if another contractor is performing similar work at the Project site at the same time as Contractor;

WHEREAS, it would work an incongruity and not produce any advantage to the District to competitively bid the Change Order since such competitive bid work could result in multiple contractors being required to performed work more efficiently and effectively performed by one contractor;

WHEREAS, a change in contractors in the middle of the Project may cause an inability to enforce the warranty provisions of the Contract; and

WHEREAS, Los Angeles Dredging v. Long Beach (1930) 210 Cal. 348 holds that statutes requiring competitive bidding to not apply when competitive bidding would work an incongruity or not produce any advantage; and

WHEREAS, while pursuant to Public Contract Code section 20659, a community college district is required to competitively bid any change or alteration to a contract that has a value over 10% of the original contract price, California law provides that, "where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply." Hiller v. City of Los Angeles, (1961) 197 Cal.App.2d 685, 694; now therefore be it

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION TO APPROVE CHANGE ORDER #01
TO TPA CONSTRUCTION, INC.**

**RESOLUTION NO. 15/16 – 23
(Continuing Page 2)**

RESOLVED that the Governing Board of the Solano Community College District makes the following findings:

1. That the above recitals are true and correct.
2. That it would work an incongruity and not produce any advantage to the District to bid the completion of the work set forth in the Change Order under the competitive process.
3. That the District approves the immediate completion of the work stated in the Change Order without competitively bidding such work and approves the District's payment in the amount set forth in the Recitals to the Contractor upon the terms and conditions set forth in the Change Order.

PASSED AND ADOPTED by the Governing Board of the Solano Community College District, on February 17, 2016.

MICHAEL A. MARTIN
BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
SECRETARY

AYES:

NOES:

ABSENT:

ABSTAIN:

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AUTHORIZATION AND SIGNATURES
FOR DISTRICT BANK ACCOUNTS,
RESOLUTION NO. 15/16 – 24**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for Resolution No. 15/16 – 24, Contract Authorization and Signatures for District Bank Accounts. Due to changes in District administrative staff, it is necessary at this time to recommend that the Board approve the attached resolution authorizing designated staff to sign District bank agreements and accounts.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

<i>Ed. Code:</i>	<i>Board Policy: 3080</i>	<i>Estimated Fiscal Impact: N/A</i>
SUPERINTENDENT’S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Yulian Ligioso Vice President, Finance & Administration <hr/> PRESENTER’S NAME		
4000 Suisun Valley Road Fairfield, CA 94534 <hr/> ADDRESS		<hr/> Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 864-7209 <hr/> TELEPHONE NUMBER		
Yulian Ligioso <hr/> VICE PRESIDENT APPROVAL		<hr/> February 5, 2016 DATE APPROVED BY SUPERINTENDENT-PRESIDENT
February 5, 2016 <hr/> DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

**CONTRACT AUTHORIZATION AND SIGNATURES FOR
DISTRICT BANK ACCOUNTS**

RESOLUTION NO. 15/16 – 24

I, Michael A. Martin, President of the Governing Board of the Solano Community College District, do hereby certify that at a duly called meeting of the District Governing Board held on February 17, 2016, at which a quorum was present and acting throughout, the following resolution was adopted, and is now in full force and effect;

WHEREAS, District Board Policy 3080 authorizes the Governing Board to establish and maintain by resolution District bank accounts which are deemed necessary to conduct District business;

WHEREAS, A change in administrative personnel necessitates the revision of authorized signatures on all of the District’s bank accounts, effective January 20, 2016; and

WHEREAS, The District maintains the following bank accounts at U.S. Bank:

<u>Account</u>	<u>Account Number</u>
Solano Community College Bookstore Funds	1-534-0123-3165
Solano Community College County Treasurer’s Clearing Account	1-534-0123-3132
Solano Community College Financial Aid Federal Clearing Account	1-534-0123-3173
Solano Community College Federal Financial Aid Funds	1-534-5474-6386
Solano Community College CAL Grant Funds	1-534-9530-4765
Solano Community College Revolving Fund	1-534-9042-7538
Solano Community College Student Body Funds	1-534-5474-8010
Solano Community College ASSC Government Money Market Account	1-534-0124-7330
Solano Community College Black History Money Market Account	1-534-0124-7256

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

**CONTRACT AUTHORIZATION AND SIGNATURES FOR
DISTRICT BANK ACCOUNTS**

RESOLUTION NO. 15/16 – 24

(Continuing – Page 2)

State of California Office of the Treasurer:

Solano Community College District Bookstore Local Agency
Investment Fund (LAIF) Account

75-48-001

RESOLVED, That the following officers or agents, individually, are hereby authorized and empowered, in the name of and on behalf of the Solano Community College District, to agree to and sign proposed banking service agreements and amendments thereto from time to time, and to enter into all transactions contemplated in said agreement(s);

Celia Esposito-Noy, Ed.D.
Superintendent/President

Leslie Minor, Ph.D.
Vice President, Academic Affairs

Yulian I. Ligosio
Vice President, Finance and Administration

Patrick Killingsworth
Director, Fiscal Services

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

**CONTRACT AUTHORIZATION AND SIGNATURES FOR
DISTRICT BANK ACCOUNTS**

RESOLUTION NO. 15/16 – 24

(Continuing – Page 3)

RESOLVED, That the authorized signatures for disbursements on all District bank accounts, with the exception of the Solano Community College Black History Money Market Account, No. 1-534-0124-7256, shall be any two of the following:

Celia Esposito-Noy, Ed.D.
Superintendent/President

Leslie Minor, Ph.D.
Vice President, Academic Affairs

Yulian I. Ligioso
Vice President, Finance and Administration

Patrick Killingsworth
Director, Fiscal Services

BE IT FURTHER RESOLVED, That the authorized signatures for disbursements on the Solano Community College Black History Money Market Account, No. 1-534-0124-7256, shall be the following:

President, African-American Staff Association

Treasurer, African-American Staff Association

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

**CONTRACT AUTHORIZATION AND SIGNATURES FOR
DISTRICT BANK ACCOUNTS**

RESOLUTION NO. 15/16 – 24

(Continuing – Page 4)

PASSED AND ADOPTED This 17th day of February 2016, by the Governing Board of
Solano Community College District.

MICHAEL A. MARTIN
BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: DESIGNATION AND DISPOSAL/DISPOSITION OF
 DISTRICT SURPLUS EQUIPMENT AND PROPERTY,
 RESOLUTION NO. 15/16-25**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

As District staff continue to accomplish housecleaning in a number of buildings, and in compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff is requesting approval of the attached Resolution No. 15/16-25 authorizing the disposal of miscellaneous furniture and equipment, which are unsatisfactory for retention and not suitable for school use.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: _____

<i>Ed. Code:</i> CA Ed Code 70902 (b) (6)m 81540	<i>Board Policy:</i> 3320	<i>Estimated Fiscal Impact:</i> N/A
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

James Buchanan
 Interim Facilities Director

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7154

TELEPHONE NUMBER

Yulian Ligioso
VICE PRESIDENT APPROVAL

February 5, 2016
**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

February 5, 2016
**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**DESIGNATION AND DISPOSAL/DISPOSITION OF
SURPLUS EQUIPMENT AND PROPERTY**

RESOLUTION NO. 15/16-25

WHEREAS, The California Education Code (Section(s) 81450-81460) outlines the process and restrictions for disposal of surplus items, and specifically provides that if the Governing Board of the Solano Community College District, by a unanimous vote of those members present, finds that the property, whether one or more items, is unsatisfactory and/or not suitable for school use, the property may be sold at public auction or otherwise disposed of in accordance with the provisions of E.C. Section 81450; and

WHEREAS, The Governing Board of the Solano Community College District has determined that the personal property, described as wooden chairs, tables, metal filing cabinets, study carousels, miscellaneous office furniture parts and outdated equipment, is unsatisfactory for retention and not suitable for school use; now therefore be it

RESOLVED, The Interim Director of Facilities, with the approval of the Superintendent-President, is authorized to dispose of said property.

PASSED AND ADOPTED, This 17th day of February 2016, by the Governing Board of the Solano Community College District.

MICHAEL A. MARTIN
BOARD PRESIDENT

CELIA ESPOSITO-NOY, Ed.D.
SECRETARY

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ACTIONS
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

During the Fall/Spring semester in the months of December 2015 and January 2016, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other:

*Ed. Code: Title V, Chapter 6, Subchapter 2, beginning with Section 55100 Board Policy: 6100
Estimated Fiscal Impact: N/A*

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leslie Minor, Ph.D., Vice President Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7102

TELEPHONE NUMBER

Dr. Leslie Minor

VICE PRESIDENT APPROVAL

February 5, 2016

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2016

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Fall/Spring semester in the months of December 2015 and January 2016, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

COURSE MODIFICATIONS

Course	Modifications	Class Max
(CP15-89) ART 045C Typography	Course title, number, units, advisory, description, objectives, assessments, assignments, outline and textbooks	30
(CP15-140) HIST 037 Women in American History	Add DE, Method of Instruction, assessments, textbooks	40
(CP15-141) MATH 012 Mathematical Ideas	Prerequisite, textbooks	30
(CP15-103) ART 004 Life Drawing	Units, Assessments, Assignments, content, textbooks	30
(CP15-104) ART 005 Life Drawing – Intermediate	Title, Units, Assessments, Assignments, content, textbooks	30
(CP15-106) ART 014 Introduction to Drawing	Units, Assessments, content, textbooks	30
(CP15-107) ART 015 Intermediate Drawing	Units, Assessments, content, textbooks	30
(CP15-108) ART 016 Beginning Painting	Units, Assessments, content, textbooks	30
CP15-109) ART 017 Intermediate Painting: Acrylic and Oil	Units, Advisory, Objectives, Content, textbooks	30
(CP15-127) ART 018 Advanced Intermediate Painting: Acrylic and Oil	Units, Assignments, Content, textbooks	30
(CP15-128) ART 019 Figure Painting	Units, Advisory, Assessments, Objectives, Outline, Textbooks	30
(CP15-129) ART 021 Watercolor	Units, Description, Assessments, textbooks	30
(CP15-130) ART 022 Watercolor – Intermediate	Title, Units, Assessments, Textbooks	30
(CP15-131) ART 023 Introduction to Ceramics: Hand Building	Units, assessments, assignments, content, textbooks	25
(CP15-132) ART 026 Introduction to Ceramics: Wheel Throwing Techniques	units, assessments, assignments, content, textbooks	25
(CP15-133) ART 031 Sculpture	units, assessments, assignments, content, textbooks	30
(CP15-134) ART 032 Sculpture: Human Figure	units, assessments, assignments, content, textbooks	30
(CP15-135) ART 034 Ceramic Sculpture	units, assessments, assignments, content, textbooks	25
(CP15-136) ART 039 Etching and Engraving: Line Techniques	units, assessments, assignments, content, textbooks	25
(CP15-137) ART 040 Etching and Engraving: Tone	units, assessments, assignments, content, textbooks	30
(CP15-138) ART 041 Etching and	units, assessments, assignments, content,	30 -74-

Engraving: Color	textbooks	
(CP15-139) ART 043 Printmaking: Relief Printing, Including Woodcut	units, assessments, assignments, content, textbooks	30
(CP15-143) ART 006 Design Principles in 2-Dimensions	units, assessments, textbooks	30
(CP15-144) ART 007 Design Color	units, assessments	30
(CP15-145) ART 008 Design Principles in 3-Dimensions	units, assessments, textbooks	25
(CP15-146) ART 045A Graphic Design I	Number, units, assessments, textbooks	30
(CP15-147) ART 038 Introduction to Printmaking	units, assessments	25
(CP15-148) ART 001 Art History	Assessments, textbooks	35
(CP15-149) ART 011 Survey of Modern Art	Description, objectives, assessments, content, textbooks	40
(CP16-1) ART 020 Landscape Drawing and Painting - Reflections of Nature	Units, hours, assessments, assignments, Content, textbooks	30
(CP16-2) ART 024 Intermediate Ceramics: Hand Building	units, assessments, hours, assignments, Content, textbooks	25
(CP16-3) ART 025 Ceramic Design and Decoration: Hand Building Methods	units, hours, assessments, assignments, Content, textbooks	25
(CP16-4) ART 027 Intermediate Ceramics: Wheel Throwing Techniques	units, hours, assessments, assignments, Content, textbooks	25
(CP16-5) ART 028 Ceramic Design: Wheel Throwing Techniques	units, hours, assessments, assignments, Content, textbooks	25
(CP16-6) ART 029 Raku Pottery	units, hours, assessments, assignments, textbooks	25
(CP16-7) ART 030A Architectural Ceramics, Murals and Tiles	units, hours, assessments, Content, textbooks	25
CP16-8) ART 030B Mural Painting: History, Community, Practice	Units, hours, objectives, Assignments, textbooks	25
(CP16-9) ART 033 Intermediate Sculpture	units, hours, objectives, assessments, assignments	25
(CP16-10) ART 035A Introduction to Wood-Fired Ceramics	units, hours, objectives, assessments, content, textbooks	25
(CP16-11) ART 036 Ceramic Surfaces - Drawing and Painting on Clay	units, hours, assessments, textbooks	25
(CP16-12) ART 037 Clay and Glazes for the Ceramic Artist	units, hours, assessments, assignments, textbooks	25
(CP16-13) ART 042 Screen Printing	units, hours, objectives, assessments, assignments, content	30
(CP16-14) ART 045B Graphic Design I	Number, units, hours, assessments	20
(CP16-15) ART 046A Illustration I	number, units, hours, assessments	25
(CP16-16) ART 046B Illustration II	number, units, hours, assessments	25
(CP16-17) ART 058 Clothed Figure	units, hours, objectives, assessments, assignments, content	30
(CP16-18) ART 061 Collage & Assemblage-	units, hours, objectives, assessments, assignments	25

(CP16-19) ART 064 Monotype/monoprint	units, hours, objectives, assessments, assignments, content, textbooks	25
(CP16-20) ART 065 Book Making	units, hours, objectives, assessments, assignments, content	25
(CP16-21) ART 074 Kiln Design and Operation	units, hours, assessments, content, textbooks	25
(CP16-22) ART 075 Art Studio Concepts	units, hours, assessments, content	25
(CP16-23) ART 076A Portfolio Development - Artistic Inquiry	units, hours, assessments, content, textbooks	25
(CP16-24) ART 076B Portfolio Development Documentation	units, hours, assessments, content	25
(CP16-25) ART 100 Color and Mixed Media Drawing	units, hours, objectives, assessments, assignments, content	30
(CP16-26) ART 145 Portrait Drawing and Painting	units, hours, objectives, assessments, assignments, content	30
(CP16-28) TUTOR 500 Supervised Tutoring	Description, objectives, Assignments, Content	50

NEW COURSES

Course	Class Max
CP15-142) MATH 049 Mathematics Honors	5
(CP15-150) FIRE 101 - Principles of Fire and Emergency Services Safety and Survival	35

New Program:

Program Modifications:

(CP16-27) Sports Medicine/Fitness Science A.S - Title, Outcomes, Courses, Units

Major Deletion:

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN BAY
AREA CLEAN WATER AGENCIES AND SOLANO
COMMUNITY COLLEGE DISTRICT

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

An agreement between Solano Community College District and BACWA for special educational services is being presented to the Governing Board for approval.

SCCD will provide (4) credit classes, WATER 100, WATER 103, WATER 105, and WATER 125, for up to 30 students per class, for BACWA member organizations and others. (Please see continuation on Page 2.)

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other

Ed. Code: 78021 Board Policy: 3520 Estimated Fiscal Impact: \$59,000 Income

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Kelly Penwell, Associate Dean
Workforce Development
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

707-863-7808
TELEPHONE NUMBER

Leslie Minor, Ph.D.
VICE PRESIDENT APPROVAL

February 5, 2016
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

CELIA ESPOSITO-NOY, Ph.D.
Superintendent-President

February 5, 2016
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

**MEMORANDUM OF UNDERSTANDING BETWEEN BAY AREA CLEAN
WATER AGENCIES AND SOLANO COMMUNITY COLLEGE DISTRICT**

Summary Continued from Page 1

The District will develop, coordinate, deliver, and evaluate the training. Instruction/training will be delivered at various BACWWE agency sites. Classes will begin in January 2016, exact dates to be determined.

The client fee for each 3 or 4 credit hour course is \$15,500, and the client fee for each 2 or 2 ½ credit hour class is \$12,500. This contract is for \$59,000.

A copy of the Agreement is available in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of Workforce Development. Approval is requested at this time.

SOLANO COMMUNITY COLLEGE DISTRICT AGREEMENT FOR EDUCATIONAL SERVICES

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as “District” and **Bay Area Clean Water Agencies**, hereinafter referred to as “BACWA.”

WHEREAS, BACWA desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide Four (4) credit classes, WATER 100, Wastewater Treatment I, WATER 103, Biological Principles of Water and Wastewater, WATER 105, Wastewater Treatment II, and WATER 125, Water Conservation, for up to 30 students per class, for BACWA member organizations and other interested parties, provided member needs are met.
- B. The District will develop, coordinate, deliver, and evaluate the training. Instruction/training will be delivered at various BACWWE sites, to be determined. Classes will begin in January 2016, exact dates to be determined. Additional training can be scheduled as needed with an addendum to this contract.
- C. The District will maintain the BACWWE (Bay Area Consortium for Water & Wastewater Education) website and database and provide marketing and marketing materials for sponsoring agencies.
- D. Solano Community College and BACWWE will recruit, identify and select all trainees who will participate in training.
- E. Subject to availability of funds collected from sponsoring agencies BACWA will compensate the District up to a maximum amount for Spring 2016 (\$59,000) for all services rendered hereunder, as follows: for each 3 or 4 credit hour class fifteen thousand five hundred dollars (\$15,500); for each 2 or 2 ½ credit hour class twelve thousand five hundred dollars (\$12,500). The cost is inclusive of all instruction and teaching/training materials.
- F. Payments by BACWA to the District will be due upon receipt of invoice. An invoice will be generated upon completion of the first month of instruction.

- G. This contract may be terminated by either party upon written notice of not less than ten (10) business days.
- H. It is mutually understood that BACWA and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to BACWA and the District respectively.
- I. The District will indemnify, and hold harmless, in any actions of law or equity, BACWA, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, except to the extent caused by the sole negligence or willful misconduct of BACWA. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.
- J. BACWA will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of BACWA under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, except to the extent caused by the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve BACWA from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of BACWA operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.
- K. BACWA agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference,

race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of BACWA's non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

Laura Pagano
BACWA Executive Board Chair
PO Box 24055, MS 59
Oakland, CA 94623

Celia Esposito-Noy, Ph.D.
Superintendent-President
Solano Community College District
Fairfield, CA

Date _____

Date _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **RESOLUTIONS FOR GENERAL CHILD CARE AND
DEVELOPMENT PROGRAM CCTR-5295 AND
CALIFORNIA STATE PRESCHOOL PROGRAM
CSPP-5561**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The Governing Board approved the amended contracts for the General Child Care and Development Program (CCTR-5295) and the California State Preschool Program (CSPP-5561) at their February 3, 2016 meeting.

In order to certify the Trustee’s approval of designees authorized to sign the contract documents, signed resolutions for contracts CCTR-5295 and CSPP-5561 are required by the California Department of Education Early Educations Support Division.

Attached are the resolutions for approval.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: N/A

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>	<i>N/A</i>
SUPERINTENDENT’S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
		<input type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE
Christie Speck, Director Early Learning Center			
PRESENTER’S NAME			
4000 Suisun Valley Road Fairfield, CA 94534			
ADDRESS		Celia Esposito-Noy, Ed.D. Superintendent-President	
707-864-7183			
TELEPHONE NUMBER			
Gregory Brown Vice President, Student Services		February 5, 2016	
VICE PRESIDENT APPROVAL		DATE APPROVED BY	
February 5, 2016		SUPERINTENDENT-PRESIDENT	
DATE SUBMITTED TO			
SUPERINTENDENT-PRESIDENT			

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction and subsequent amendments with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2015-16.

RESOLUTION

BE IT RESOLVED that the Governing Board of Solano Community College District

authorizes entering into local agreement number CAPP-5561 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS _____ day of _____ 2016, by the

Governing Board of Solano Community College District
of Solano County, in the State of California.

I, _____, Clerk of the Governing Board of
Solano Community College District of Solano County, in the
State of California, certify that the foregoing is a full, true and correct copy of a resolution
adopted by the said Board at a _____ meeting thereof held at a
regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction and subsequent amendments with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2015-16.

RESOLUTION

BE IT RESOLVED that the Governing Board of Solano Community College District

authorizes entering into local agreement number CCTR-5295 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS _____ day of _____ 2015 by the
Governing Board of Solano Community College District
of Solano County, in the State of California.

I, _____, Clerk of the Governing Board of
Solano Community College District of Solano County, in the
State of California, certify that the foregoing is a full, true and correct copy of a resolution
adopted by the said Board at a _____ meeting thereof held at a
regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

(Date)